

Body Meeting Agenda

December 11th, 2024 @ 7:00 pm
Norma Hertzog Center



1. Call to Order - Serenity Prayer -
Welcome; Jennifer M. Vice Chair
2. Readings:
 - a. Twelve Traditions -
 - b. Statement of Purpose -
3. Tradition 12 Presentation:
 - . Tradition 1 Volunteer for January -
4. Pamphlet Pick-of-the-Month:
 - . Pamphlet Volunteer for January -
(Volunteers, please make sure to give your information to the Secretary at the end of the meeting)
5. Board Member Roll Call: Beth C., Secretary
6. Introductions of New Reps and Other Attendees
 - a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
 - b. GSR and District Liaisons, Visitors, and Guests
7. Approval of November Body Meeting Minutes
 - 1st -
 - 2nd -
8. Board and Committee Reports:
 - Chair : Ariel L. -

- Vice Chair : Jennifer M.
- Secretary : Beth C. -
- Treasurer : Ryan H. -
- Office Manager : Skip K. -
- Central Office : Michelle B. -
- Technology : Ezekiel U. -
- Public Information : Manny A. -
- Lifeline : Jackie G. -
- Special Events : Mikayla T. -
- Group Relations : Matt D. -

9. New Business

.Join aCommittee!

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

MINUTES

OC Intergroup Body Meeting

Wednesday November 13th, 2024 7:00 PM

1. Opening - Call to Order - Serenity Prayer Meeting called to order by chair Lindsay K. at 7:02 pm
Count was taken to make sure there was a quorum

2. Welcome to the body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.

3. Readings

a. 12 Traditions - ???

b. Statement of Purpose - Melissa

c. Tradition 11 Presentation - Kim

Volunteer - Tradition 12 in December - Matt

d. Pamphlet Pick-of-the-Month Presentation - Natalie - "Is A.A. for You" P-3

Volunteer - December Pamphlet Pick-of-the-Month - Ryan

4. Secretary: Ariel - Roll Call

5. Beth - Introductions: New Intergroup Reps, GSR Liaisons, Visitors, and Guests

Jennifer - Beginners and Traditions Speaker Meeting - Newport Beach - Monday 6:45 pm

Melissa - Women's Keep It Simple Big Book Study- Orange - Tuesday 7:00 pm

Brian - Wednesday Night Men's Stag Meeting

Johnny - Queer Ideas of Fun - Costa Mesa - Monday 7:30 pm

Rich - Wandering Men's Stag - Huntington Beach - Wednesday 7:00 pm

John H. District 12 GSR Liaison

Sheri and Karen - Visitors

Approval of September Meeting Minutes

1st - Mike 2nd - Joanne

Meeting minutes approved, no oppositions or changes requested.

6. New Business - Elections

Volunteers from last month: Mikayla and Lisa (Not Present)

Volunteers from this month: Jennifer, Manny, Matt, and Ryan

Voted all five present (Mikayla, Jennifer, Manny, Matt, and Ryan) in unanimously

7. Service Board Reports -

- a. **Chair: Lindsay K.** - Need a new coffee commitment representative - Karen-Leigh
- b. **Vice Chair: Jillian T.** - No Report
- c. **Secretary: Ariel L.** - Thanks to Michelle for filling in last month
- d. **Treasurer: Tom P.** - Finishing up the financial audit for this year, but would like to conduct it earlier next year as it determines the prudent reserve for the next year. Ahead of October 2023 contributions, but we are not where we need to be. Gently remind your groups and treasurers to contribute to Central Office and how to contribute to CO.
- e. **Office Manager: Skip K.** - Plain Language Big Book should be arriving shortly to Central Office; reach out to Central Office Manager by email if you'd like to be on the waiting list. The cost is \$11 and you may only order 5 maximum.
November is Gratitude Month - Please pass the basket a second time at your meeting for contributions for Central Office.
- f. **Central Office: Casey W.** - Not Present; No Report
- g. **Technology: Brendan M.** - No Report
- h. **Lifeline: Ezekiel U.** - November is Gratitude Month, which is about being of service in addition to contributions. Please check out the November Lifeline for the articles as well as several QR codes to donate to Central Office, check out the Intergroup Facebook, and view the Lifeline online. Lifeline committee meets the first Thursday of the month at 7:00 pm.
- i. **Public Information: Michelle B.** - Please join a committee, it is very difficult to execute any ideas if we do not have committee members. If you don't have a lot of time to dedicate, joining a committee is a great way to be of service. Let your groups know that you don't have to be an Intergroup rep or attend the monthly Intergroup body meeting to be on a committee.
- j. **Group Relations: Beth C.** - Spoke about the spirit of group relations and what is envisioned for the future of group relations
- k. **Special Events: Jackie G.** - Thank you to the board members who are stepping down and welcome to the newly elected board members. Central Office Open House is on Saturday Nov 23rd from 9 am to 3 pm.

8. AA Related Announcements -

For more information and/or flyers on events, please visit: <https://www.oc-aa.org/events/>

South OC H&I Representative - Maya

South Orange County H&I meets the 3rd Wednesday of the month at 6:00 pm (new members' orientation) and 6:45 pm (business meeting), Laguna Beach Canyon Club (small room), 20456 Laguna Canyon Road, Laguna Beach. For more information, go to www.sochic.club or email info@sochic.club. Annual Chili Cook Off is Saturday October 26th.

North OC H&I Representative - Mikayla

Orange County H&I meets the 2nd Sunday of the month at 4:00 pm (Institutions) and 6:00 pm (Hospitals) at the Garden Grove Alano Club (9845 Belfast Dr., Garden Grove.) Orientation is at 3:15 pm and 5:15 pm. The Committee Meeting is at 6:00 pm, and the meeting opens around 5:40 pm. For more information on Orange County H&I, go to www.ochandi.org or email contact@ochandi.org.

Manny

OCAA Convention - May 2nd, 3rd, and 4th

Banquet is sold out, but Al-Anon Luncheon and other events are still available. Still many parts of the convention that are low cost or free of charge. Hotel rooms are available right now. Sign up to volunteer on the website

Chandler

AOCYPAA - Annual New Year Eve Celebration. Meeting at 8:00 pm; Dance at 9:30 pm. Suggested Contribution of \$15, jungle themed.

Motion to close Meeting

1st - Natalie 2nd - Brett

Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
 January through November 2023

	Jan - Nov 23
Ordinary Income/Expense	
Income	
Square Sales	14,494.47
Birthday Donations	1,398.00
Group Donations	198,489.06
Individual/Fellowship	7,277.95
Interest Earned	49.53
Literature Sales	103,117.78
Merchandise Sales	614.16
Shipping and Delivery Income	-0.25
Total Income	325,440.70
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	80,634.36
Cost of Literature Sold - Other	0.00
Total Cost of Literature Sold	80,634.36
Inventory Adjustments	2,771.81
Shipping / Misc. Adjustments	-1.86
Total COGS	83,404.31
Gross Profit	242,036.39
Expense	
Accounting	16,942.50
Auto Expense (all Mgrs.)	720.31
Copier Expense	950.12
Credit Card Expense	2,510.32
Freight and Shipping Costs	199.34
Insurances	3,547.73
Intergroup Expense	3,914.08
Internet Expense	1,980.96
Lease Expense	2,841.60
"LIFELINE" Expense	19,508.61
Maintenance & Repairs	2,011.16
Offices' Supplies & Expenses	8,033.87
Outside Service	18,846.16
Payroll Tax Expense	9,762.57
Postage	535.52
Public Info Expense	5,150.00
Reconciliation Discrepancies	-87.42
Reimb. Health	5,750.00
Rent Main/Satellite Offices	43,100.26
Returned Checks	420.00
Salaries	112,655.09
EE Retention Credit (From IRS ERTC)	-75,384.58
Sales Tax on Lease	72.15
Special Events Expense	6,737.72
Taxes & Licenses	19.00
Telephone Expense	4,253.98
Utilities	877.27
Volunteers Coffee & Water	465.48
Website Expense	6,126.05
Total Expense	202,459.85
Net Ordinary Income	39,576.54
Other Income/Expense	
Other Income	
Purchase Discounts	2,087.05
Total Other Income	2,087.05
Other Expense	
Balancing Adjustments	0.00
Total Other Expense	0.00
Net Other Income	2,087.05
Net Income	41,663.59

**Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison**

November 2024

	Nov 24	Nov 23	% Change	Jan - Nov 24
Ordinary Income/Expense				
Income				
Literature Resale	1,251.47	0.00	100.0%	23,360.57
Square Sales	0.00	14,494.47	-100.0%	0.00
Bank Adjustments	0.00	0.00	0.0%	-49.60
Birthday Donations	100.00	0.00	100.0%	1,237.65
Group Donations	24,610.13	17,974.31	36.9%	198,066.98
Individual/Fellowship	4,198.75	175.00	2,299.3%	12,808.68
Interest Earned	4.49	4.50	-0.2%	50.14
Literature Sales	14,075.15	624.42	2,154.1%	113,732.35
Merchandise Sales	0.00	512.01	-100.0%	0.00
Shipping and Delivery Income	0.00	0.00	0.0%	-48.75
Total Income	44,239.99	33,784.71	31.0%	349,158.02
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	12,721.09	0.00	100.0%	114,141.70
Cost of Literature Sold - Other	0.00	0.00	0.0%	65.60
Total Cost of Literature Sold	12,721.09	0.00	100.0%	114,207.30
Shipping / Misc. Adjustments	0.00	0.00	0.0%	-1,658.56
Total COGS	12,721.09	0.00	100.0%	112,548.74
Gross Profit	31,518.90	33,784.71	-6.7%	236,609.28
Expense				
Accounting	1,197.50	2,730.00	-56.1%	17,517.50
Auto Expense (all Mgrs.)	89.05	71.29	24.9%	1,091.96
Bank Charges	0.00	0.00	0.0%	-32.00
Convention & Svs Event Expense	0.00	0.00	0.0%	855.54
Copier Expense	86.93	0.00	100.0%	1,082.31
Credit Card Expense	261.21	7.90	3,206.5%	2,988.11
Freight and Shipping Costs	0.00	0.00	0.0%	7.50
Insurances	444.60	405.80	9.6%	4,070.40
Intergroup Expense	221.71	0.00	100.0%	4,081.98
Internet Expense	177.30	177.11	0.1%	1,999.28
Lease Expense	359.05	357.30	0.5%	3,264.70
"LIFELINE" Expense	1,835.00	1,575.00	16.5%	18,496.00
Maintenance & Repairs	160.00	80.00	100.0%	2,166.00
Offices' Supplies & Expenses	382.05	981.78	-61.1%	4,781.60
Payroll Tax Expense	835.02	737.73	13.2%	9,317.64
Postage	0.00	0.00	0.0%	467.74
Public Info Expense	0.00	0.00	0.0%	661.81
Reconciliation Discrepancies	0.00	0.00	0.0%	-0.01
Reimb. Health	800.00	500.00	60.0%	7,600.00
Rent Main/Satellite Offices	4,055.38	3,938.00	3.0%	42,001.98
Returned Checks	0.00	120.00	-100.0%	0.00
Salaries	10,874.34	9,944.48	9.4%	115,088.42
EE Retention Credit (From IRS ERTC)	3.36	0.00	100.0%	3.36
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Special Events Expense	99.00	2,513.79	-96.1%	3,882.05
Taxes & Licenses	0.00	0.00	0.0%	369.31
Telephone Expense	384.99	410.29	-6.2%	4,239.24
Utilities	67.17	86.97	-22.8%	674.33
Voided Transaction	0.00	0.00	0.0%	-36.00
Volunteers Coffee & Water	35.00	41.50	-15.7%	510.75
Website Expense	474.84	356.99	33.0%	6,489.55
Total Expense	22,843.50	25,035.93	-8.8%	253,641.05
Net Ordinary Income	8,675.40	8,748.78	-0.8%	-17,031.77
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	1,240.96	-100.0%	717.82
Total Other Income	0.00	1,240.96	-100.0%	717.82
Net Other Income	0.00	1,240.96	-100.0%	717.82
Net Income	8,675.40	9,989.74	-13.2%	-16,313.95

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>	<u>Nov 30, 23</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Venmo	2,264.82	4,080.25	-44.49%
Paypal Cash	174.58	2,345.58	-92.56%
Bus. Int. Maximizer	137,004.27	136,949.48	0.04%
Cash in Drawer	470.42	470.42	0.0%
Cash on Hand	268.00	230.00	16.52%
Checking BofA	34,260.41	34,937.07	-1.94%
Total Checking/Savings	<u>174,442.50</u>	<u>179,012.80</u>	<u>-2.55%</u>
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Other Current Assets			
Inventory (at cost)	550.29	0.00	100.0%
Inventory Asset (Costs of inventory purchased for resale)	38,681.95	49,798.99	-22.32%
Undeposited Funds	1,122.78	0.00	100.0%
Total Other Current Assets	<u>40,355.02</u>	<u>49,798.99</u>	<u>-18.96%</u>
Total Current Assets	<u>214,797.84</u>	<u>228,812.11</u>	<u>-6.13%</u>
Fixed Assets			
Accum Depreciation	-48,278.00	-68,937.00	29.97%
Furniture & Equipment	63,625.66	90,972.66	-30.06%
Total Fixed Assets	<u>15,347.66</u>	<u>22,035.66</u>	<u>-30.35%</u>
Other Assets			
Right-Of-Use Assets	54,322.00	0.00	100.0%
Deposits	2,669.79	3,769.79	-29.18%
Prepaid Expenses	2,772.00	0.00	100.0%
Total Other Assets	<u>59,763.79</u>	<u>3,769.79</u>	<u>1,485.34%</u>
TOTAL ASSETS	<u><u>289,909.29</u></u>	<u><u>254,617.56</u></u>	<u><u>13.86%</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	9,124.20	5,771.16	58.1%
Total Accounts Payable	<u>9,124.20</u>	<u>5,771.16</u>	<u>58.1%</u>
Credit Cards			
Orange County Intergroup Assoc. (Office Debit Card)	0.00	49.00	-100.0%
Total Credit Cards	<u>0.00</u>	<u>49.00</u>	<u>-100.0%</u>
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	0.00	100.0%
*Sales Tax Payable	1,653.22	-447.78	469.2%
Payroll-FICA (Social Security)	674.18	551.27	22.3%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
 As of November 30, 2024

	<u>Nov 30, 24</u>	<u>Nov 30, 23</u>	<u>% Change</u>
Payroll-FWH (Federal Withholding)	544.99	256.95	112.1%
Payroll-Medicare	157.73	227.74	-30.74%
Payroll-SDI (State Disability Insurance)	152.05	314.70	-51.68%
Payroll-SWHCA (State Withholding CA)	179.78	248.72	-27.72%
Total Other Current Liabilities	<u>51,491.95</u>	<u>1,151.60</u>	<u>4,371.34%</u>
Total Current Liabilities	60,616.15	6,971.76	769.45%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	0.00	100.0%
Capital Lease Obligation	3,021.00	8,547.00	-64.65%
Total Long Term Liabilities	<u>10,704.00</u>	<u>8,547.00</u>	<u>25.24%</u>
Total Liabilities	71,320.15	15,518.76	359.57%
Equity			
Fund Balance	234,903.09	197,435.21	18.98%
Net Income	-16,313.95	41,663.59	-139.16%
Total Equity	<u>218,589.14</u>	<u>239,098.80</u>	<u>-8.58%</u>
TOTAL LIABILITIES & EQUITY	<u><u>289,909.29</u></u>	<u><u>254,617.56</u></u>	<u><u>13.86%</u></u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2022: \$356695 = 1 month = 29724, 4 months = \$118896, 6 months = \$178344
 Current Prudent Reserve: \$137004.27 (77% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: VM \$2264.82 + PP \$174.85 + CID \$470.42 + COH \$683.00 + BOA \$34260.41 = \$37438.23

Twelve Tips on Keeping Your Holiday Season Sober and Joyous

Holiday parties without liquid spirits may still seem a dreary prospect to new A.A.s. But many of us have enjoyed the happiest holidays of our lives sober—an idea we would never have dreamed of, wanted, or believed possible when drinking. Here are some tips for having an all-round ball without a drop of alcohol.



1 Line up extra A.A. activities for the holiday season. Arrange to take newcomers to meetings, answer the phones at a clubhouse or central office, speak, help with dishes, or visit the alcoholic ward at a hospital.



2 Be host to A.A. friends, especially newcomers. If you don't have a place where you can throw a formal party, take one person to a diner and spring for the coffee.



3 Keep your A.A. telephone list with you all the time. If a drinking urge or panic comes—postpone everything else until you've called an A.A.



4 Find out about the special holiday parties, meetings, or other celebrations

given by groups in your area, and go. If you're timid, take someone newer than you are.



5 Skip any drinking occasion you are nervous about. Remember how clever you were at excuses when drinking? Now put the talent to good use. No office party is as important as saving your life.



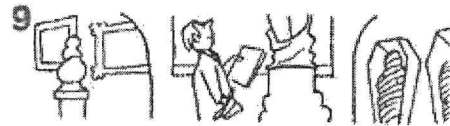
6 If you have to go to a drinking party and can't take an A.A. with you, keep some candy handy.



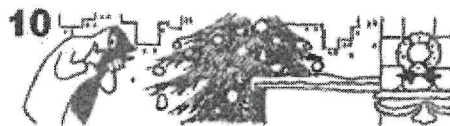
7 Don't think you have to stay late. Plan in advance an "important date" you have to keep.



8 Go to church. Any church.



9 Don't sit around brooding. Catch up on those books, museums, walks, and letters.



10 Don't start now getting worked up about all those holiday temptations. Remember—"one day at a time."



11 Enjoy the true beauty of holiday love and joy. Maybe you cannot give material gifts—but this year, you can give love.



12 "Having had a . . ." No need to spell out the Twelfth Step here, since you already know it.