

Body Meeting Agenda

November 13th, 2024 @ 7 pm
Norma Hertzog Center



1. Open Meeting - Call to Order - Serenity Prayer
2. Welcome to the body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.

3. Readings:

- a. 12 Traditions -
- b. Statement of Purpose -

"The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers;

to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County."

(Bylaws Page One - ARTICLE II)

- a. Tradition 11 Presentation -
Volunteer - Tradition 12 -
- d. Pamphlet Pick-of-the-Month -
Volunteer Pamphlet Pick-of-the-Month -

4. Secretary: Ariel - Roll Call

5. Beth - Introductions: New Intergroup Reps, GSR Liasons, Visitors, and Guests.

6. Approval of October Meeting Minutes

1st - 2nd -

7. Old Business-

8. New Business-

9. Service Board Reports-

- Chair : Lindsay K. -
- Vice Chair : Jillian T. -
- Secretary : Ariel L. -
- Treasurer : Tom P. -

- Office Manager : Skip K. -

- Central Office : Casey W. -

- Technology : Brendan M. -

- Lifeline : Ezekial U. -

- Public Information : Michelle B. -

- Group Relations : Beth C. -

- Special Events : Jackie G. -

10. Announcements:

11. Motion to close Meeting

1st - 2nd -

12. Responsibility Statement -

“I Am Responsible—When anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.”

Next Body Meeting :

Wednesday December 11th, 2024

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

Thank You

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”

(Bylaws Page One - ARTICLE II)

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

MINUTES

OC Intergroup Body Meeting

Wednesday October 9th, 2024 7:00 PM

1. **Opening - Call to Order, 7:02pm - Serenity Prayer**
2. **Welcome to the body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.**
3. **Readings**
 - a. **12 Traditions - Matt**
 - b. **Statement of Purpose - Natalie**
 - c. **Tradition 10 Presentation – Joanie. No opinions, neutrality.**
Volunteer - Tradition 11 in November - Kim
 - d. **Pamphlet Pick-of-the-Month Presentation – John. *Questions and Answers on Sponsorship.***
Volunteer - November Pamphlet Pick-of-the-Month - Vanessa
4. **Secretary: Ariel, fill in Michelle. - Roll Call**
5. **Beth - Introductions: New Intergroup Reps, GSR Liaisons, Visitors, and Guests**

New Intergroup Reps:

Richard, Spiritual Experience, Mon Wed Fri 12-1pm, Unity Church in Tustin. 14402 Prospect Ave.

Lisa, Women's Discussion Meeting, Wed noon, How Hall Alano Club in Huntington Beach

Hope, Woman's Home Meeting, Tues 1-2:30pm at Denny's in Huntington Beach on Ellis and Beach

Hannah, Acceptance Meeting,, Sat. 11am, Presbyterian Church in Mission Viejo

Liaisons: Dolly (District 12), John (District 12), Dave (District 12), Lauren (District 5)

Approval of September Meeting Minutes

1st - Kim 2nd - JoAnne

Meeting minutes approved, no opposition or changes requested.

6. **Service Board Reports -**
 - a. **Chair: Lindsay K. – no report**

- b. Vice Chair: Jillian T. – Nominations, 4 board and 2 alternates Nominations: Mikayla, Lisa. Reps to announce**
- c. Secretary: Ariel L. – Absent, no report.**
- d. Treasurer: Tom P. – Absent, fill in Skip. Books sale up, but Contributions down. contributions keep the doors open.**
- e. Office Manager: Skip K. – Volunteer sign up include, share at meeting and send picture of it to Skip.**
- f. Central Office: Casey W. – Thanks for letting know that we needed phone volunteers, but we need more. Shifts are: Monday – Friday; 9am – noon, noon – 3pm, 3pm - 6pm.**
- g. Technology: Brendan M. – QR code for Facebook page. If would like to add/ post content call Brendan (714) 400 – 7820 or e-mail to**
- h. Lifeline: Ezekiel U. – Absent, Brendan fill in. New Lifeline Old Lifelines available.**
- i. Public Information: Michelle B. - Latest high school panel in September was well received, four more in the planning stages. Looking at a**
- j. Group Relations: Beth C. – no report.**
- k. Special Events: Jackie G. – picnic was a success, thanks volunteers. Open House at Central Office in the works, looking for donations and contributions.**

7. AA Related Announcements -

For more information and/or flyers on events, please visit: <https://www.oc-aa.org/events/>

- GSR, Dolly, district 12- International Convention. Area 9 is co hosting a Hospitality suite, looking for 10 speakers or panel leaders. msca09aa.org
- Traditions Day, Saturday Nov.9. 11 am – 2pm, Laguna Beach Canyon Club.
- SOCHIC’S ANNUAL HALLOWEEN CHILI COOK-OFF, October 26 @ 11:00 am - 2:00 pm, Twinkle Park
- Halloween events, please check website oc-aa.org
- Manny, May 2-5, 40th anniversary Convention, ocaac.org flyer next month. Website open to start booking hotel rooms, Hilton. Banquet 65% full. Volunteers needed.

South OC H&I Representative, Maya

South Orange County H&I meets the 3rd Wednesday of the month at 6:00 pm (new members’ orientation) and 6:45 pm (business meeting), Laguna Beach Canyon Club (small room), 20456 Laguna Canyon Road, Laguna Beach. For more information, go to www.sochic.club or email info@sochic.club.

Annual Chili Cook Off is Saturday October 26th.

North OC H&I Representative, Mikayla

Orange County H&I meets the 2nd Sunday of the month at 4:00 pm (Institutions) and 6:00 pm (Hospitals) at the Garden Grove Alano Club (9845 Belfast Dr., Garden Grove.) Orientation is at 3:15 pm and 5:15 pm. The Committee Meeting is at 6:00 pm, and the meeting opens around 5:40 pm. For more information on Orange County H&I, go to www.ochandi.org or email contact@ochandi.org. Need help with jails and prisons, additional background check.

Motion to close Meeting

1st - Mikayla 2nd - Mike

Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

November 13th, 2024 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
 January through October 2023

	Jan - Oct 23
Ordinary Income/Expense	
Income	
Birthday Donations	1,398.00
Group Donations	180,514.75
Individual/Fellowship	7,102.95
Interest Earned	45.03
Literature Sales	102,493.36
Merchandise Sales	102.15
Shipping and Delivery Income	-0.25
Total Income	291,655.99
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	80,634.36
Cost of Literature Sold - Other	0.00
Total Cost of Literature Sold	80,634.36
Inventory Adjustments	2,771.81
Shipping / Misc. Adjustments	-1.86
Total COGS	83,404.31
Gross Profit	208,251.68
Expense	
Accounting	14,212.50
Auto Expense (all Mgrs.)	649.02
Copier Expense	950.12
Credit Card Expense	2,502.42
Freight and Shipping Costs	199.34
Insurances	3,141.93
Intergroup Expense	3,914.08
Internet Expense	1,803.85
Lease Expense	2,484.30
"LIFELINE" Expense	17,933.61
Maintenance & Repairs	1,931.16
Offices' Supplies & Expenses	7,052.09
Outside Service	18,846.16
Payroll Tax Expense	9,024.84
Postage	535.52
Public Info Expense	5,150.00
Reconciliation Discrepancies	-87.42
Reimb. Health	5,250.00
Rent Main/Satellite Offices	39,162.26
Returned Checks	300.00
Salaries	102,710.61
EE Retention Credit (From IRS ERTC)	-75,384.58
Sales Tax on Lease	72.15
Special Events Expense	4,223.93
Taxes & Licenses	19.00
Telephone Expense	3,843.69
Utilities	790.30
Volunteers Coffee & Water	423.98
Website Expense	5,769.06
Total Expense	177,423.92
Net Ordinary Income	30,827.76
Other Income/Expense	
Other Income	
Purchase Discounts	846.09
Total Other Income	846.09
Other Expense	
Balancing Adjustments	0.00
Total Other Expense	0.00
Net Other Income	846.09
Net Income	31,673.85

Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison

October 2024

	Oct 24	Oct 23	% Change	Jan - Oct 24
Ordinary Income/Expense				
Income				
Literature Resale	1,047.75	0.00	100.0%	22,109.10
Bank Adjustments	0.00	0.00	0.0%	-49.60
Birthday Donations	0.00	525.00	-100.0%	1,137.65
Group Donations	16,073.09	12,274.50	31.0%	173,456.85
Individual/Fellowship	525.00	890.00	-41.0%	8,609.93
Interest Earned	4.64	4.65	-0.2%	45.65
Literature Sales	9,525.04	6,836.65	39.3%	99,657.20
Merchandise Sales	0.00	102.15	-100.0%	0.00
Shipping and Delivery Income	0.00	-6.25	100.0%	-48.75
Total Income	27,175.52	20,626.70	31.8%	304,918.03
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	8,775.41	0.00	100.0%	101,420.61
Cost of Literature Sold - Other	0.00	0.00	0.0%	65.60
Total Cost of Literature Sold	8,775.41	0.00	100.0%	101,486.21
Shipping / Misc. Adjustments	0.00	0.00	0.0%	-1,658.56
Total COGS	8,775.41	0.00	100.0%	99,827.65
Gross Profit	18,400.11	20,626.70	-10.8%	205,090.38
Expense				
Accounting	3,045.00	6,223.75	-51.1%	16,320.00
Auto Expense (all Mgrs.)	113.45	54.17	109.4%	1,002.91
Bank Charges	0.00	0.00	0.0%	-32.00
Convention & Svs Event Expense	0.00	0.00	0.0%	855.54
Copier Expense	153.43	238.49	-35.7%	995.38
Credit Card Expense	313.17	230.20	36.0%	2,726.90
Freight and Shipping Costs	0.00	0.00	0.0%	7.50
Insurances	444.60	405.80	9.6%	3,625.80
Intergroup Expense	221.71	0.00	100.0%	3,860.27
Internet Expense	227.30	177.11	28.3%	1,821.98
Lease Expense	708.25	284.05	149.3%	3,264.70
"LIFELINE" Expense	1,835.00	1,575.00	16.5%	16,661.00
Maintenance & Repairs	160.00	249.16	-35.8%	2,006.00
Offices' Supplies & Expenses	365.53	685.70	-46.7%	4,399.55
Payroll Tax Expense	839.23	835.78	0.4%	8,482.62
Postage	158.50	132.00	20.1%	467.74
Public Info Expense	0.00	500.00	-100.0%	661.81
Reconciliation Discrepancies	0.00	0.00	0.0%	-0.01
Reimb. Health	800.00	500.00	60.0%	6,800.00
Rent Main/Satellite Offices	4,055.38	2,692.00	50.7%	37,946.60
Salaries	10,915.34	9,643.45	13.2%	104,214.08
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Special Events Expense	0.00	532.43	-100.0%	3,783.05
Taxes & Licenses	100.00	0.00	100.0%	369.31
Telephone Expense	384.99	410.27	-6.2%	3,854.25
Utilities	10.95	43.28	-74.7%	607.16
Voided Transaction	0.00	0.00	0.0%	-36.00
Volunteers Coffee & Water	76.25	34.00	124.3%	475.75
Website Expense	358.99	356.99	0.6%	6,014.71
Total Expense	25,287.07	25,803.63	-2.0%	231,156.60
Net Ordinary Income	-6,886.96	-5,176.93	-33.0%	-26,066.22
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	717.82
Total Other Income	0.00	0.00	0.0%	717.82
Net Other Income	0.00	0.00	0.0%	717.82
Net Income	-6,886.96	-5,176.93	-33.0%	-25,348.40

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of October 31, 2024

	<u>Oct 31, 24</u>	<u>Oct 31, 23</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Venmo	408.50	5,628.63	-92.74%
Paypal Cash	446.17	4,178.48	-89.32%
Bus. Int. Maximizer	136,999.78	136,944.98	0.04%
Cash in Drawer	470.42	470.42	0.0%
Cash on Hand	283.00	230.00	23.04%
Checking BofA	23,983.13	28,423.97	-15.62%
Total Checking/Savings	<u>162,591.00</u>	<u>175,876.48</u>	-7.55%
Accounts Receivable			
Accounts Receivable	0.32	0.00	100.0%
Total Accounts Receivable	<u>0.32</u>	<u>0.00</u>	100.0%
Other Current Assets			
Inventory (at cost)	550.29	0.00	100.0%
Inventory Asset (Costs of inventory purchased for resale)	37,098.24	37,749.27	-1.73%
Undeposited Funds	2,124.15	0.00	100.0%
Total Other Current Assets	<u>39,772.68</u>	<u>37,749.27</u>	5.36%
Total Current Assets	<u>202,364.00</u>	<u>213,625.75</u>	-5.27%
Fixed Assets			
Accum Depreciation	-48,278.00	-68,937.00	29.97%
Furniture & Equipment	63,625.66	90,972.66	-30.06%
Total Fixed Assets	<u>15,347.66</u>	<u>22,035.66</u>	-30.35%
Other Assets			
Right-Of-Use Assets	54,322.00	0.00	100.0%
Deposits	2,669.79	3,769.79	-29.18%
Prepaid Expenses	2,772.00	0.00	100.0%
Total Other Assets	<u>59,763.79</u>	<u>3,769.79</u>	1,485.34%
TOTAL ASSETS	<u><u>277,475.45</u></u>	<u><u>239,431.20</u></u>	<u>15.89%</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	6,923.15	633.02	993.67%
Total Accounts Payable	<u>6,923.15</u>	<u>633.02</u>	993.67%
Credit Cards			
Orange County Intergroup Assoc. (Office Debit Card)	0.00	49.00	-100.0%
Total Credit Cards	<u>0.00</u>	<u>49.00</u>	-100.0%
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	0.00	100.0%
*Sales Tax Payable	383.86	-447.80	185.72%
Payroll-FICA (Social Security)	676.73	528.60	28.02%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
 As of October 31, 2024

	<u>Oct 31, 24</u>	<u>Oct 31, 23</u>	<u>% Change</u>
Payroll-FWH (Federal Withholding)	608.99	224.40	171.39%
Payroll-Medicare	158.31	223.37	-29.13%
Payroll-SDI (State Disability Insurance)	152.50	311.98	-51.12%
Payroll-SWHCA (State Withholding CA)	183.22	252.57	-27.46%
Total Other Current Liabilities	<u>50,293.61</u>	<u>1,093.12</u>	<u>4,500.92%</u>
Total Current Liabilities	<u>57,216.76</u>	<u>1,775.14</u>	<u>3,123.23%</u>
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	0.00	100.0%
Capital Lease Obligation	3,021.00	8,547.00	-64.65%
Total Long Term Liabilities	<u>10,704.00</u>	<u>8,547.00</u>	<u>25.24%</u>
Total Liabilities	<u>67,920.76</u>	<u>10,322.14</u>	<u>558.01%</u>
Equity			
Fund Balance	234,903.09	197,435.21	18.98%
Net Income	-25,348.40	31,673.85	-180.03%
Total Equity	<u>209,554.69</u>	<u>229,109.06</u>	<u>-8.54%</u>
TOTAL LIABILITIES & EQUITY	<u><u>277,475.45</u></u>	<u><u>239,431.20</u></u>	<u><u>15.89%</u></u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2022: \$356695 = 1 month = 29724, 4 months = \$118896, 6 months = \$178344
 Current Prudent Reserve: \$136999.78 (77% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: VM \$408.50 + PP \$446.17 + CID \$470.42 + COH \$283.00 + BOA \$23983.13 = \$25591.22

OPEN HOUSE

**Please join us for our
Annual Central Office Open House**

Indoors this year

**Saturday, Nov. 23
9am to 3pm
Drop in anytime**

**Coffee, snacks, book raffle
and plenty of fellowship!**

1526 Brookhollow Dr., Ste. 75

Santa Ana, CA 92705

714-556-4555