

Body Meeting Agenda

July 10th, 2024 @ 7 pm
Norma Hertzog Center



1. Open Meeting - Call to Order - Serenity Prayer
2. Welcome to the body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.
3. Readings:
 - a. 12 Traditions -
 - b. Statement of Purpose -
 - c. Tradition 7 Presentation - Mike
Volunteer - Tradition 8
 - d. Pamphlet Pick-of-the-Month - Darnell
Volunteer Pamphlet Pick-of-the-Month -
4. Secretary: Ariel - Roll Call
5. Beth - Introductions: New Intergroup Reps, GSR Liasons, Visitors, and Guests.
6. Approval of June Meeting Minutes
 - 1st -
 - 2nd -
7. Old Business-
8. New Business-

9. Service Board Reports-

- Chair : Lindsay K. -
- Vice Chair : Jilllian T. -
- Secretary : Ariel L. -
- Treasurer : Tom P. -

- Office Manager : Skip K. -

- Central Office : Casey W. -

- Technology : Brendan M. -

- Lifeline : Ezekial U. -

- Public Information : Michelle B. -

- Group Relations : Beth C. -

- Special Events : Jackie G. -

10. Motion to close Meeting

1st - 2nd -

11. Responsibility Statement -

“I Am Responsible—When anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.”

12. Next Body Meeting :

Wednesday August 14th, 2024

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”

(Bylaws Page One - ARTICLE II)

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

MINUTES

OC Intergroup Body Meeting

Wednesday June 12th, 2024 7:00 PM

1. Opening - Call to Order - Serenity Prayer Meeting called to order at 7:01 by Chair Lindsay

2. Welcoming Statement - Thank you all for being a part of Orange County Intergroup

3. Readings

a. 12 Traditions - Darnell

b. Statement of Purpose - Bree

c. Tradition 6 Presentation - Matt

Volunteer - Tradition 7 in July - Mike

d. Pamphlet Pick-of-the-Month - Problems Other Than Alcohol (P-35) - Belinda

Volunteer - July Pamphlet Pick - Darnell

4. Board Attendance and New Board Introductions - Roll Call (Ariel)

5. Introductions: New Reps, GSR Liaisons, Visitors and Guests (Beth)

No New Intergroup Reps

GSR Liaisons: Dave District 8 Intergroup Liaison and John District 12 Liaison

Manya - MSCA 09 Alternate Delegate

Steve - Visitor/Guest

Approval of May Meeting Minutes

Meeting minutes approved, no oppositions or changes requested.

6. Old Business -

7. New Business -

8. Service Board Reports -

a. Chair - No Report

b. Vice Chair - No Report

- c. Treasurer** - Group Donations are down about 38% from last year. This may be due to individual group expenses have gone up (rent, etc..)
- d. Central Office Chair** - Literature price list, Intergroup agenda, and Intergroup meeting minutes are available on our website: Member Service > Central Office. Hearing impaired meetings are now listed on our website. Central Office is in need of volunteers: Wednesday 3 - 6, Friday 12 - 3, Friday 3 - 6, and they are always accepting volunteers, so please contact office manager Skip if you would like to be of service.
- e. Office Manager** - Welcome to our new board members: Brendan, Beth, and Jackie. Thank you for contributing to let us know that your meetings are accessible, we went from 22 to 203 wheelchair accessible meetings listed online.
- f. Lifeline** - Lifeline Chair Ezekiel No Present - Jennifer Lifeline Editor - Sign up to get the Lifeline by email at oc-aa.org under the Lifeline tab. We have 475 people who receive the Lifeline by email monthly. OC Legends article by Jennifer in this month's Lifeline.
- g. Technology Chair** - Received information from previous chair and looking forward to working on upcoming projects for technology. Will be changing the monthly meeting time for the Tech Committee Meeting. Tentatively the third Tuesday of the month at 6 pm.
- h. Public Information** - Michelle B Public Information Chair Not Present - Ariel L. Secretary filling in - Flyers out for OC Fair volunteers with online sign up available June 13th on oc-aa.org. Volunteers are required to attend one orientation which will be held on June 26th and July 24th at 5:30 pm on Zoom during the normal PI committee Zoom meeting.
- i. Special Events** - Committee meeting the third Wednesday of the month at 5:30 pm, please come say hi and introduce yourself!
 Sound Bath Event Sunday July 28th 11 am - 5 pm Norma Hertzog Community Center
 Event will have yoga to start off, breathwork, sound bath, and then a guest speaker. In other rooms, meditations and workshops, and outside will be a bring your own picnic.
 Bring a mat (blanket or towel), and items for the picnic, including a chair to sit in. Price will be \$30 and the contributions will go to Central Office.
 Starting to plan the Annual Picnic which will be held September 22nd at Tewinkle Park.
- j. Group Relations** - Available to receive any complaints or concerns with regards to a meeting you are attending, so please send them to Central Office. Please join the group relations committee!
- k. Intergroup Secretary** - No Report

9. Floor Open -

10. AA Related Announcements -

Dolly GSR Rep

Box 459 Quarterly Newsletter is no longer in print, but you can get it via email at aa.org at Resources > Newsletters

Display rack (that holds both pamphlets and books) price has gone up.

AAWS price of pamphlets has gone up as of May 1st - Central Office will be raising prices July 1st

Our Twelve Steps - new Grapevine Compilation Book that is available

For AAs 89th Birthday as Founder's Day was June 10th, there is a Historical Bundle available at Central Office for \$38.

Manya - Alternate Delegate MSCA09 - Liaison

July 7th - 8:00 am MSCA09 Meeting - Spanish Forum at the Norma Hertzog Community Center will be conducted in Spanish with English interpretation. Theme will be tropical attire.

Karen-Leigh

Women to Women San Diego - September 20th to the 22nd

4th Step Workshop 1st Saturday of every quarter July 6th Canyon Club 8:30 am to 12:30 pm Free event

Belinda

Comedy show June 22nd at Irvine Improv - all benefitting the International Women's Conference

.Darnell made a motion to close the meeting with a second by Mike. No opposition.

Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

Wednesday, July 10th

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
 January through June 2023

	Jan - Jun 23
Ordinary Income/Expense	
Income	
Birthday Donations	676.00
Group Donations	112,798.90
Individual/Fellowship	3,974.02
Interest Earned	26.58
Literature Sales	66,368.94
Total Income	183,844.44
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	54,138.80
Total Cost of Literature Sold	54,138.80
Inventory Adjustments	2,771.81
Shipping / Misc. Adjustments	-1.86
Total COGS	56,908.75
Gross Profit	126,935.69
Expense	
Accounting	3,313.75
Auto Expense (all Mgrs.)	409.86
Copier Expense	578.77
Credit Card Expense	1,292.76
Freight and Shipping Costs	131.84
Insurances	1,518.73
Intergroup Expense	2,644.08
Internet Expense	1,021.61
Lease Expense	1,348.10
"LIFELINE" Expense	11,633.61
Maintenance & Repairs	1,122.00
Offices' Supplies & Expenses	2,035.18
Outside Service	14,571.87
Payroll Tax Expense	5,762.18
Postage	265.87
Public Info Expense	3,150.00
Reconciliation Discrepancies	-87.40
Reimb. Health	3,250.00
Rent Main/Satellite Offices	23,410.26
Returned Checks	300.00
Salaries	63,578.21
EE Retention Credit (From IRS ERTC)	-75,384.58
Sales Tax on Lease	72.15
Special Events Expense	2,337.07
Taxes & Licenses	19.00
Telephone Expense	2,240.76
Utilities	378.31
Volunteers Coffee & Water	203.48
Website Expense	2,687.14
Total Expense	73,804.61
Net Ordinary Income	53,131.08
Other Income/Expense	
Other Income	
Purchase Discounts	312.83
Total Other Income	312.83
Other Expense	
Balancing Adjustments	0.00
Total Other Expense	0.00
Net Other Income	312.83
Net Income	53,443.91

11:25 AM

07/02/24

Accrual Basis

**Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison**

June 2024

	Jun 24	Jun 23	% Change	Jan - Jun 24
Ordinary Income/Expense				
Income				
Literature Resale	4,112.36	0.00	100.0%	15,126.54
Bank Adjustments	0.10	0.00	100.0%	-19.70
Birthday Donations	0.00	0.00	0.0%	1,013.65
Group Donations	19,545.47	26,501.51	-26.3%	101,418.36
Individual/Fellowship	952.46	401.05	137.5%	5,208.70
Interest Earned	4.49	4.50	-0.2%	27.24
Literature Sales	7,335.14	10,937.05	-32.9%	58,908.14
Shipping and Delivery Income	0.00	0.00	0.0%	-22.50
Total Income	31,950.02	37,844.11	-15.6%	181,660.43
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	9,501.42	9,019.50	5.3%	61,334.27
Cost of Literature Sold - Other	0.00	0.00	0.0%	65.60
Total Cost of Literature Sold	9,501.42	9,019.50	5.3%	61,399.87
Inventory Adjustments	0.00	2,677.49	-100.0%	0.00
Shipping / Misc. Adjustments	0.00	-1.86	100.0%	-803.79
Total COGS	9,501.42	11,695.13	-18.8%	60,596.08
Gross Profit	22,448.60	26,148.98	-14.2%	121,064.35
Expense				
Accounting	0.00	603.75	-100.0%	5,375.00
Auto Expense (all Mgrs.)	59.97	85.68	-30.0%	516.38
Bank Charges	0.00	0.00	0.0%	-32.00
Convention & Svs Event Expense	0.00	0.00	0.0%	855.54
Copier Expense	0.00	0.00	0.0%	554.15
Credit Card Expense	283.99	211.65	34.2%	1,435.55
Freight and Shipping Costs	0.00	0.00	0.0%	7.50
Insurances	444.60	400.32	11.1%	1,774.37
Intergroup Expense	206.24	206.00	0.1%	2,796.72
Internet Expense	177.06	176.74	0.2%	1,063.11
Lease Expense	284.05	284.05	0.0%	1,704.30
"LIFELINE" Expense	1,625.00	1,575.00	3.2%	9,750.00
Maintenance & Repairs	246.00	222.00	10.8%	1,126.00
Offices' Supplies & Expenses	393.97	363.17	8.5%	2,540.99
Payroll Tax Expense	828.57	746.95	10.9%	5,939.99
Postage	73.61	0.00	100.0%	227.29
Public Info Expense	0.00	575.00	-100.0%	580.08
Reconciliation Discrepancies	0.00	1.80	-100.0%	0.00
Reimb. Health	800.00	500.00	60.0%	3,600.00
Rent Main/Satellite Offices	0.00	3,901.71	-100.0%	21,725.08
Salaries	9,784.14	9,546.69	2.5%	61,677.32
EE Retention Credit (From IRS ERTC)	0.00	-17,097.14	100.0%	0.00
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Special Events Expense	1,662.39	305.00	445.1%	2,719.85
Taxes & Licenses	0.00	0.00	0.0%	120.00
Telephone Expense	385.78	371.25	3.9%	2,313.66
Utilities	69.40	73.59	-5.7%	298.86
Volunteers Coffee & Water	106.50	34.00	213.2%	282.00
Website Expense	567.96	728.39	-22.0%	2,369.90
Total Expense	17,999.23	3,815.60	371.7%	131,321.64
Net Ordinary Income	4,449.37	22,333.38	-80.1%	-10,257.29
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	717.82
Total Other Income	0.00	0.00	0.0%	717.82
Other Expense				
Balancing Adjustments	0.00	0.00	0.0%	0.00
Total Other Expense	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	717.82
Net Income	4,449.37	22,333.38	-80.1%	-9,539.47

Orange County Intergroup Assoc. of A.A.

Balance Sheet

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	% Change
ASSETS			
Current Assets			
Checking/Savings			
Venmo	2,542.41	8,346.84	-69.54%
Paypal Cash	398.14	6,996.10	-94.31%
Bus. Int. Maximizer	136,981.37	136,926.53	0.04%
Cash in Drawer	470.42	1,172.07	-59.86%
Cash on Hand	313.00	230.00	36.09%
Checking BofA	30,371.25	63,345.24	-52.05%
Total Checking/Savings	171,076.59	217,016.78	-21.17%
Accounts Receivable			
Accounts Receivable	0.32	0.00	100.0%
Total Accounts Receivable	0.32	0.00	100.0%
Other Current Assets			
Inventory (at cost)	-25,266.17	0.00	-100.0%
Inventory Asset (Costs of inventory purchased for resale)	44,991.58	29,260.04	53.77%
Undeposited Funds	1,339.30	3,313.28	-59.58%
Total Other Current Assets	21,064.71	32,573.32	-35.33%
Total Current Assets	192,141.62	249,590.10	-23.02%
Fixed Assets			
Accum Depreciation	-68,937.00	-68,937.00	0.0%
Furniture & Equipment	90,972.66	79,314.66	14.7%
Total Fixed Assets	22,035.66	10,377.66	112.34%
Other Assets			
Deposits	2,769.79	3,769.79	-26.53%
Total Other Assets	2,769.79	3,769.79	-26.53%
TOTAL ASSETS	216,947.07	263,737.55	-17.74%
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	1,330.20	175.00	660.11%
Total Accounts Payable	1,330.20	175.00	660.11%
Other Current Liabilities			
*Sales Tax Payable	2,066.19	2,486.68	-16.91%
Payroll-FICA (Social Security)	-0.57	587.96	-100.1%
Payroll-FWH (Federal Withholding)	-146.02	349.40	-141.79%
Payroll-Medicare	-0.12	137.59	-100.09%
Payroll-SDI (State Disability Insurance)	18.17	251.23	-92.77%
Payroll-SWHCA (State Withholding CA)	26.38	323.57	-91.85%
Total Other Current Liabilities	1,964.03	4,136.43	-52.52%
Total Current Liabilities	3,294.23	4,311.43	-23.59%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
 As of June 30, 2024

	<u>Jun 30, 24</u>	<u>Jun 30, 23</u>	<u>% Change</u>
Long Term Liabilities			
Capital Lease Obligation	8,547.00	8,547.00	0.0%
Total Long Term Liabilities	<u>8,547.00</u>	<u>8,547.00</u>	<u>0.0%</u>
Total Liabilities	11,841.23	12,858.43	-7.91%
Equity			
Fund Balance	214,645.31	197,435.21	8.72%
Net Income	<u>-9,539.47</u>	<u>53,443.91</u>	<u>-117.85%</u>
Total Equity	<u>205,105.84</u>	<u>250,879.12</u>	<u>-18.25%</u>
TOTAL LIABILITIES & EQUITY	<u><u>216,947.07</u></u>	<u><u>263,737.55</u></u>	<u><u>-17.74%</u></u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2022: \$356695 = 1 month = 29724, 4 months = \$118896, 6 months = \$178344
 Current Prudent Reserve: \$136981.37 (77% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: VM \$2542.41 + PP \$398.14 + CID \$470.42 + COH \$313.00 + BOA \$30371.25 = \$34095.22

How your contributions support Orange County Intergroup

Your generous contributions provide the funding we need to keep the doors open and the lights on to provide books and pamphlets to meetings such as yours. Central Office does not make a profit from literature or anything sold. Just like a meeting of AA, Central Office operates on the 7th Tradition alone. We are here to help the Groups carry the message of AA to the alcoholic who still suffers. **Contributing monthly** helps Central Office to provide the following:

- *Provide Literature for individuals, groups, and H&I
- *Publish the Lifeline newsletter
- *Pay for rent, office supplies, insurance, taxes and Special Workers office management.
- *Answer phone calls and emails from those seeking help.
- *Coordinate, train call-forwarding and office volunteers.
- *Manage Inventory
- *Maintain a list of 12-step volunteers
- *Furnish speakers for schools and maintain a speaker list.
- *Maintain our local website.
- *Keep members informed about AA, events, workshops.
- *Respond to requests for info about AA from the public.
- *Produce and publish Meeting directories and other literature.

Individual and Birthday contributions are always welcome! Information on how to contribute can be found in the Lifeline newsletter, on our website oc-aa.org or by calling Central Office at 714-556-4555.

In Love and Service,

Your Central Office